

Facilities Coordinator, Property Management

Casual Employment – Two (2) positions Iqaluit, Nunavut Open until filled

QEC Property Management Department is accepting resumes for Facilities Coordinators to be hired on a casual basis for up to four months. There is also a possibility of a casual term extension after this time period. The positions will deal with maintenance and capital work for residential, commercial and industrial properties in a specified portfolio in Nunavut; one (1) portfolio consisting of 12 communities in the Qikiqtaaluk Region and the other consisting of nine (9) communities located in the Kitikmeot and Kivalliq Regions. There will be regular travel throughout the regions with the base being in Iqaluit.

Responsibilities include:

- Performing work or ensuring contractors perform work for demand and preventive maintenance and maintenance and capital projects;
- Inspections, reporting and making recommendations for work; and
- Ensuring performance of contractors and own work is to scope and in compliance with all applicable acts, regulation and codes.

Qualifications:

- Journeyman carpenter, mechanic or OBM and/or Facilities or Property maintenance or management designation;
- Experience in building maintenance and/or construction;
- Experience supervising staff and/or contractors; and
- A combination of experience and education will be considered.

We offer a competitive salary and a Northern Living Allowance. These positions are included in the Nunavut Employees Union. Subsidized staff housing is not available.

Preference will be given to Inuit beneficiaries of the Nunavut Land Claims Agreement.

Please send resume and cover letter to:

Laurel McCorriston
Property Manager
Qulliq Energy Corporation
Imccorriston@qec.nu.ca
Phone: (867) 979-7528

We thank all applicants for their interest; however, only those selected for further consideration will be contacted.