



ᖃᓕᓕᓄᓕ ᓅᓕᓕᓄᓕᓕᓄᓕᓄᓕᓄᓕᓄᓕᓄᓕ
Qulliq Energy Corporation
Société d'énergie Qulliq
Qulliq Alruyaktuqunik Ikumatjutit

Put a NEW KIND of ENERGY in YOUR CAREER.

Entrusted with supplying safe, reliable and efficient energy to the citizens of Nunavut, through both traditional and alternative sources, **Qulliq Energy Corporation (QEC)** offers many opportunities for those seeking to convert their skills and expertise into professional success. Sounds like you? Join our team. Wide-open spaces, rewarding work in a variety of settings, and the chance to contribute to the well-being of all Nunavummiut will bring new energy to your career - now and in the future.

HSE CONSTRUCTION COORDINATOR

IQALUIT, NU - Ref. No. QEC-16-029

Seize this unique opportunity to drive project safety planning and contractor safety management while creating a 'Safety First' culture that will be the standard practice throughout all areas of QEC.

Reporting to the Director, Health, Safety & Environmental (HSE), you will be involved in both Capital and O&M projects and work closely with the Engineering and Operations departments, as pre-planning work for contractors on these projects will be a major accountability in this role. As HSE Construction Coordinator, you will ensure that contractors have all required Workers' Safety and Compensation Commission (WSSC) pre-qualifications, training records and skilled workers available, and that orientation materials are received prior to site arrival. Major projects will see you making multiple visits to worksites to ensure safety compliance, completing post-project safety & environmental submissions to regulators, and working with the project management teams on how projects can be improved.

DUTIES AND RESPONSIBILITIES INCLUDE:

- Providing health & safety training, advice and guidance in the preparation of tenders and requests for proposals, pre-qualification of contractors, evaluation of proposals, selection of contractors, onsite orientation of contractors, and evaluation of contractor safety performance;
- Working closely with other HSE Department and QEC staff to conduct, and report on, in-depth plant, facility and worksite inspections and audits to monitor work practices and procedures;
- Elevating the safety awareness and performance of QEC staff and contractors through advice and training, documentation of safe work practices, and ongoing monitoring;
- Providing direction to regional management, project managers and staff in the interpretation and application of occupational health and safety legislation, regulations, codes and practices;
- Overseeing the Nunavut Impact Review Board (NIRB) process for major capital projects;
- Working on new plant construction files in conjunction with decommissioning plans;
- Coordinating, conducting and documenting incident investigations, analyses, reports and follow-up;
- Participating in developing new/changing Workplace Health & Safety policies, practices and procedures, monitoring applicable new legislation, and facilitating organizational changes, as required;
- Managing WSSC claims, and acting as the QEC expert contact for contractors and project managers with regard to the WSSC process and protocols;
- Assisting in developing, implementing and evaluating policies, procedures, forms, rules, guidelines, memos and presentations that contribute to the strategic direction of the HSE Division and QEC;
- Managing and evaluating the QEC Contractor Safety Program;
- Acting as a role model for safety, setting standards, promoting employee involvement, recognizing and rewarding compliance, and managing monitoring of health and safety practices throughout QEC; and
- Implementing standards of performance, benchmarks and key performance indicators allowing for the accurate measurement of contractor safety performance and improvement.

REQUIRED QUALIFICATIONS INCLUDE:

- Post-secondary diploma/degree in Occupational Health and Safety and/or Environment Science;
- CSRP and/or CHSC designation (completed or in progress);
- National Construction Safety Officer (NCSO) or Construction Safety Officer (CSO) designation;
- Five (5) years' experience in organizing and managing contractor HSE programs, preferably in the utilities or construction industries, and sound knowledge of relevant legislation;
- Excellent verbal and written communication, organizational, problem-solving and analytical skills;
- Proven leadership, presentation and facilitation skills with a self-directed, innovative and highly motivated approach;
- Competence in applying Microsoft Word and Excel;
- Knowledge and experience in developing and delivering safety training; and
- Ability to travel frequently in small aircraft, including travel to communities within Nunavut that may require extended overnight stays ; and
- Certificate of Recognition (COR) certification, knowledge of Nunavut, the land, the culture and Inuit Qaujimajatuqangit, and ability to speak Inuktitut, Inuinnaqtun and/or French are all assets.

We offer a competitive starting salary of \$87,886 per annum and a comprehensive benefits package, including a Northern Living Allowance of \$15,016 per annum. This position is included in the Nunavut Employees Union. Subsidized staff housing is available. Note: An eligibility list may be created to fill future vacancies.

Preference will be given to beneficiaries of the Nunavut Land Claims Agreement.

Apply in writing, by **December 16, 2016**, to: hr@qec.nu.ca

or by mail to: **Human Resources, Qulliq Energy Corporation, P.O. Box 420, Baker Lake, NU X0C 0A0.**

We thank all applicants for their interest; however, only those selected for further consideration will be contacted.