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Qulliq Energy Corporation
Société d'énergie Qulliq
Qulliq Alruyaktuqunik Ikumatjutiit

Put a NEW KIND of ENERGY in YOUR CAREER.

Entrusted with supplying safe, reliable and efficient energy to the citizens of Nunavut, through both traditional and alternative sources, **Qulliq Energy Corporation (QEC)** offers many opportunities for those seeking to convert their skills and expertise into professional success. Sounds like you? Join our team. Wide-open spaces, rewarding work in a variety of settings, and the chance to contribute to the well-being of all Nunavummiut will bring new energy to your career - now and in the future.

TRADES HELPER

RANKIN INLET, NU - Ref. No. QEC-18-063

Are you the type of person that enjoys both physical and administrative work? Can you communicate well with co-workers and customers alike? If so, this multi-faceted position would be a great career opportunity.

Reporting to the Maintenance Supervisor, you will provide labour support to maintenance crews and plant staff by assisting with a wide variety of operations and maintenance duties: installations, repairs, oil changes, fuel transfers, meter reads, disconnects, and more. You will also liaise between Operations and Customer Service staff, in order to issue notices of disconnects and carry out physical disconnections. As a Trades Helper, you will be working primarily outdoors, and will be expected to adhere to safety procedures and generally support a culture of safety.

DUTIES AND RESPONSIBILITIES INCLUDE:

- Performing meter readings, issuing notices, installing load limiters, and completing disconnects;
- Maintaining shops, trucks, yards and other corporate property clean and well organized;
- Assisting Customer Service in coordinating the issuance of notices of disconnects;
- Communicating with customers with overdue accounts and disconnects;
- Managing conflict with customers that may arise during disconnects; and
- Gaining an understanding of the Terms & Conditions of Service.

REQUIRED QUALIFICATIONS INCLUDE:

- High school diploma or equivalent;
- Valid Class 5 driver's licence;
- Manual skills to complete basic repairs;
- Ability to communicate effectively, both in writing and verbally;

- Ability to work with minimal supervision;
- Ability to perform basic administrative duties;
- Proficiency with computer applications, including MS Office, Adobe, and the internet;
- Physical ability to handle occasional heavy lifting, stretching and pulling, and work at heights;
- Ability to travel to regional centres and other communities via medium/small aircraft, as required.

Equivalencies consisting of a combination of related education and experience may be considered.

ASSETS:

- Experience in power production and distribution;
- Knowledge of Nunavut, including the language, land and culture; and
- Ability to speak Inuktitut, Inuinnaqtun and/or French.

We offer a competitive salary range of \$64,584.00 to \$76,148.80 per annum and a comprehensive benefits package, including a Northern Living Allowance of \$18,517 per annum. This position is included in the Nunavut Employees Union. Subsidized staff housing is not available.

Preference will be given to Nunavut Inuit.

Note: Applicants for this competition may be considered for future employment with QEC.

Apply in writing, by **November 30, 2018**, to: hr@qec.nu.ca

or by mail to: **Human Resources, Qulliq Energy Corporation, P.O. Box 420, Baker Lake, NU X0C 0A0.**

We thank all applicants for their interest; however, only those selected for further consideration will be contacted.